Research Paper Checklist

Please complete this checklist before you turn in the final draft of your research paper. Formatting and citation requirements are found in the Research Paper Assignment Packet. Feel free to use sources such as Zotero to help format your citations.

Formatting

I have used 1.5 spacing (except for block quotes, bibliography, titles, and abstract)

I have formatted block quotes correctly

e.g.: Single space, left and right indent, no quotation marks, space before and after the quote.

Citations

I have cited all sources and used footnotes

I have put all citation superscripts at the end of the sentence, outside of the punctuation

I have used only one citation superscript per sentence or combined sources together in the footnote separated by a semi-colon

I have used a shortened citation after referencing a previously cited source

I have organized my bibliography alphabetically by last name of author, single space, with hanging indentation after the first line of each source

Style

I have used correct capitalization

e.g.: Presidents (only when it includes the name- President Lincoln vs. past presidents of the United States includes Washington, Jefferson, and Adams), nationalities, political parties, etc.

I have used proper abbreviations

e.g.: United States as noun vs. U.S. as an adjective- China's involvement in the United States vs. U.S. Congress

I attest that the above accurately reflects my paper and all writing is my own. If used, I only utilized A.I. tools in the planning and research stage of my paper.

Name: Date: